



**Northern Illinois  
University**

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## **Field Supervisor Evaluation Guide**

The following questions should guide field supervisor's evaluation of the intern. Field supervisor's evaluation should be available towards the end of the internship period, but not later than the last week of the semester. You may add or ignore questions as needed. Please, share your report with the intern that you supervised.

Please discuss how well the intern has achieved his/her goals and objectives.

What specifically has the intern achieved during his/her term?

As far as you could observe, what were the most significant activities, experiences, and insights gained by the intern because of this experience?

What has the intern learned from this experience? In which areas have you seen the most growth?

What particular personal and professional strengths did the intern demonstrate that might help her/him as a technology professional?

What concerns do you have for the intern's continued professional work? What personal and professional areas do you suggest the intern should seek to strengthen for greater effectiveness in the profession? What areas still remain for improvement?

What do you wish the intern/you had learned prior to the internship?

Overall, how has this internship experience helped the development of your organization?

Any additional comments you have on the internship or the intern.

Recommended Grade for the intern: \_\_\_\_\_ Satisfactory \_\_\_\_\_ Unsatisfactory

If you have questions please contact Olha Ketsman, Ph.D. using contact information provided above.